

MINUTES of the Annual General Meeting of Little Downham Parish Council held in the Village Hall, Little Downham, on Thursday, 9th May 2013 commencing at 7.00pm.

Councillors present: DA Adams-Payne, in the chair, and CE Hall, LEA Joel, RS Martin, MM Oldfield, BL Taylor, GH Taylor and KO Winters (7.08pm). **Clerk:** Mrs J Wardle

In attendance: None

1/13 TO ELECT CHAIRMAN FOR YEAR 2013/2014

1. It was proposed by Cllr CE Hall, seconded by Cllr RS Martin that Cllr MM Oldfield be nominated as Chairman. There were no other nominations.

Resolved unanimously to duly elect Cllr MM Oldfield as Chairman for 2013/14.

Cllr Oldfield formally accepted the position of Chairman of Little Downham Parish Council.

2/13 APOLOGIES FOR ABSENCE – Cllrs CM Frankland, GF Frankland and BGF Smith, Dist. Cllrs A Bailey and T Goodge and County Cllr P Read.

3/13 PUBLIC FORUM – No comments.

4/13 TO ELECT VICE CHAIRMAN FOR YEAR 2013/2014

1. It was proposed by Cllr MM Oldfield, seconded by Cllr CE Hall, that Cllr DA Adams-Payne be nominated as Vice Chairman. There were no other nominations.

Resolved unanimously to duly elect Cllr DA Adams-Payne as Vice Chairman for 2012/13.

Cllr Adams-Payne accepted the position of Vice Chairman of Little Downham Parish Council.

7.08pm Cllr Winters arrived.

5/13 TO APPOINT REPRESENTATIVES ON THE FOLLOWING BODIES:

1. **Book Café Subcommittee (3)** – Cllrs CE Hall, LEA Joel and GH Taylor
2. **Downham Parish Conservation Group (1)** – Cllr BGF Smith
3. **Parish Website Working Group (1)** – Robin Pearl with liaison from the Clerk
4. **Village Hall Committee (1)** – Cllr CE Hall
5. **Youth Group (2)** – Cllrs GF Frankland and MM Oldfield
6. **Downham, Pymoor & Coveney Parish Magazine (1)** – Cllr CM Frankland
7. **Pavilion Working Group** – Cllrs DA Adams-Payne, GF Frankland, CE Hall, MM Oldfield, BL Taylor.
8. **Cemetery Working Group** - Cllrs DA Adams-Payne, RS Martin, MM Oldfield, KO Winters.

6/13 TO APPOINT MEMBERS AS THE FOLLOWING:

1. **Staff Appraisal Officer (Chairman)** - Cllr MM Oldfield
2. **Lead Child Protection Officer** – Cllr MM Oldfield
3. **Neighbourhood Panel Representative** - Cllr KO Winters

7/13 FINANCE

1. **To approve Year End Accounts 31 March 2013** – Cllr Winters questioned why land values were £1.00 in the fixed assets register. The Clerk explained that parish land is not to be sold and therefore has no value. It was proposed by Cllr DA Adams-Payne, seconded by Cllr CE Hall that the Accounts be approved. A recorded vote was requested and the result was as follows: In favour **(7)** – Cllrs DA Adams-Payne, CE Hall, LEA Joel, RS Martin, MM Oldfield, BL Taylor and GH Taylor. Against **(1)** – KO Winters. **Resolved to approve the accounts for year ending 31 March 2013.**

8/13 TO REVIEW THE FOLLOWING

1. **List of Direct Debits - Resolved unanimously to approve the list of Direct Debits for 2013/14.**

There being no further business, the meeting was closed at 7.25pm.

Signed (Chairman) Date