

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,
Main Street, Little Downham, on Thursday, 3 November 2011 commencing at 7.00pm.**

Councillors present: Cllrs DA Adams-Payne, in the chair, CM Frankland, GF Frankland, CE Hall, NK Missin, RS Martin, MM Oldfield, BGF Smith, BL Taylor, GH Taylor and KO Winters.

In attendance: One parishioner (7.25pm).

106/11 APOLOGIES FOR ABSENCE - None

107/11 TO RECEIVE DECLARATIONS OF INTEREST

1. **Cllr RS Martin** declared a prejudicial interest in item 109/11.1.1 (Application 11/00636/OUT) because he is a tenant and an owner of adjoining land (Declaration 016-2011).

108/11 PUBLIC FORUM – No public present

109/11 PLANNING MATTERS

1. Planning correspondence -

7.03pm Cllr Martin left the meeting prior to the following item being discussed.

- 1.1 **11/00636/OUT** Mr S Lockwood, Land between 35 and 39 Ely Road, Lt Downham – Outline planning application for the erection of a detached three bed dwelling – **Amendment** – change to design and layout of the proposal - **Resolved that the Parish Council had no concerns on the application.**

7.10pm Cllr Martin was invited back to the meeting.

- 1.2 **For information only:**

ECDC Applications refused: 11/00774/CLE (not referred to the Parish Council for comment)

7.25pm During the following item being discussed, one parishioner arrived.

110/11 FINANCE

1. **To review current financial status 2011/12 & budget proposals 2012/13** – Copies of the budget review and 2012/13 proposals were issued to members with the agenda. The Clerk highlighted matters in the supporting notes that accompanied the review and proposals. **Resolved unanimously to approve 2011/12 budget review and proposals for 2012/13 including the following amendments:**

Code	Cost Centre – CONSERVATION AREA
82.	LOCAL NATURE RESERVE – The need to replace Myles Meadow fence this year was not considered in the 2011/12 budget set last year. It was approved to use the £2000 from the Asset heading and for the Clerk to transfer the remaining overspend from the Countryside Account towards the end of the financial year.
Code	RECREATIONAL FACILITIES
104.	YOUTH WORKERS – The increase in youth workers hours and hourly rate will exceed the current budget. The Council was reluctant to approve the proposed allocation of funds. The Clerk was instructed to contact the Youth Group Chairman for comments and to ascertain the need and continued work of the Youth Workers.
Code	Cost Centre - STAFF
161.	SALARY – CLERK – The Clerk’s salary budget has not been increased since 2008/09. It was approved to increase by £500 to £19000 to cover any forthcoming salary increases.

2. **To approve bills and other items for payment** - Proposed Cllr DA Adams-Payne, seconded by Cllr MM Oldfield, and agreed unanimously. **Resolved to approve list of payments for cheque numbers 000908 to 000911 and Direct Debits for the total sum of £1815.88.**

111/11 REQUEST OF ITEMS FOR FUTURE CONSIDERATION – The Clerk was asked to invite Philip Peacock (Cambs ACRE) to a council meeting to provide information about purchasing burial land.

There being no further business, the meeting was closed at 8.15pm.

Signed (Chairman) Date