

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,
Main Street, Little Downham, on Thursday, 10 May 2012 commencing at 7.45pm.**

Councillors present: DA Adams-Payne, in the chair, and CM Frankland, GF Frankland, CE Hall, RS Martin, BGF Smith, BL Taylor, GH Taylor and KO Winters.

In attendance: None

8/12 APOLOGIES FOR ABSENCE - Apologies were received from Cllr MM Oldfield, Dist. Cllrs A Bailey and T Goodge and County Cllr P Read.

9/12 TO RECEIVE DECLARATIONS OF INTEREST - None

1. **Cllr DA Adams-Payne** declared a prejudicial interest in item 11/12.1.2 (Application 12/00367/FUL) because the applicant is her brother-in-law (Declaration 012-2012).

10/12 PUBLIC FORUM – No comments

11/12 PLANNING MATTERS

1. **Planning correspondence –**

- 1.1 **12/00322/FUL** Lt Downham Parish Council, The Pavilion, Recreation Ground, School Lane, Lt Downham – Extensions to Pavilion and external storage building
Resolved that the Parish Council had no concerns with the application.

7.47pm Having declared an interest in the next item, Cllrs DA Adams-Payne left the meeting. In the Chairman's absence, Cllr CE Hall took the chair.

- 1.2 **12/00367/FUL** Mr Jenkins, 4 Matthew Wren Close, Lt Downham – Rear conservatory
Resolved that the Parish Council had no concerns with the application.

7.49pm Cllrs DA Adams-Payne was invited back into the meeting and took the chair.

1.3 **For information only:**

ECDC Applications approved: 12/00117/LBC, 12/00217/FUL,

12/12 FINANCE

1. **To approve bills and other items for payment** - Proposed Cllr DA Adams-Payne, seconded Cllr RS Martin and unanimously agreed.

Resolved unanimously to approve list of payments for cheque numbers 000979 to 000987 and Direct Debits for the total sum of £4605.51.

13/12 PARISH COUNCIL LAND AND ASSETS

1. **To approve and authorise signing of Queen Elizabeth II Fields in Trust Deed** – It was noted that the document needed to be approved as soon as possible in order that the plaque could be received in time for the dedication ceremony to be held during the opening of the Little Downham Village Fete on 9th June. It was agreed that the document was acceptable with the addition of specifying additional facilities and activities under clause 3.1, such as the Pavilion, All Weather Court, Car Park and recreational activities i.e. Village Fete.
Resolved unanimously to adopt the Fields in Trust Deed and for the Chairman and Vice Chairman to sign the document following the inclusion of additional facilities and activities under clause 3.1, such as the Pavilion, All Weather Court, Car Park and recreational activities i.e. Village Fete.

There being no further business, the meeting was closed at 8.00pm.

Signed (Chairman) Date