

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,
Main Street, Little Downham, on Thursday, 11 April 2013 commencing at 7.00pm.**

Councillors present: DA Adams-Payne, in the chair, and GF Frankland, CE Hall, RS Martin, MM Oldfield, BGF Smith, BL Taylor (7.11pm), GH Taylor (7.11pm) and KO Winters. **Clerk:** Mrs J Wardle

Other attendees: Dist. Cllr T Goodge and County Cllr P Read.

206/12 APOLOGIES FOR ABSENCE – Cllr CM Frankland and LEA Joel and Dist. Cllr A Bailey. Apologies for lateness from Cllr BL & GH Taylor.

207/12 TO RECEIVE DECLARATIONS OF INTEREST - None

208/12 PUBLIC FORUM – No comments

209/12 DISTRICT COUNCILLORS' REPORTS (Dist. Cllrs A Bailey & A Goodge)

1. Dist Cllr Goodge reported that new guidelines had been received from central government regarding the Code of Conduct and that with the proposed parking charges in Ely being dropped there is a need to look into ECDC budgets to make cuts and obtain best value for money; he declined to be on the committee to do that.

7.11pm Cllrs BL & GH Taylor arrived and apologised for lateness.

210/12 COUNTY COUNCILLOR'S REPORT (County Cllr P Read)

1. County Cllr Read confirmed he would be standing in the County Elections on 2 May for Sutton Division (which included Little Downham parish). There has been a big fire at the Amey Cespa Recycling Plant at Waterbeach and it will cost millions of pounds to repair.

7.16pm Dist. Cllr Goodge and County Cllr Read left the meeting.

211/12 TO APPROVE MINUTES OF PREVIOUS MEETINGS

1. Following an objection from Cllr Winters regarding item 196/12.3, it was proposed by Cllr GF Frankland, seconded by Cllr MM Oldfield that the minutes were correct. A vote result was: 5 In favour, 2 Against and 2 Abstentions.

Resolved that the minutes of 14 March 2013 be approved and signed by the Chairman as a true record of the meeting.

212/12 MATTERS TO REPORT

1. **(Min.124/12.1) CCTV** – Grant Application to ECDC has been approved and Crawford Associates informed. It has been provisionally planned that work will commence week beginning 03/06/13.
2. **(Min.165/12.1) War Memorial** – A reply has been received from War Memorial Trust to say that work on the memorial is eligible but they have recommended a different method of cleaning and maintenance. The matter was referred to Mr Hibble and he disagreed but is happy to meet WMT on site to discuss the matter, or to withdraw his quote. The clerk will contact WMT to request a site visit. Lorraine Brown (ECDC Conservation Officer) has informed that 75% grants are now available from WMT and the deadline has been extended from two to four years. The Clerk will speak to Lorraine Brown regarding the cleaning and maintenance because the memorial is in the conservation area.
3. **(Min.214/12.3) Ely & Dist Citizens Advice Bureau** – Expressed thanks for the grant.
4. **(Min.214/12.4) Ely & Soham Dial-a-Ride** – Expressed thanks for the grant.
5. **(Min.201/12.1.1) Seven Sisters Bend, B1411** - Amanda Mays (CCC Highways Road Safety Officer) has agreed to attend a public meeting on Friday, 3rd May at 7pm in Lt Downham Village Hall to discuss and hear concerns regarding the B1411 between A10 Roundabout and Little Downham Village. Notices will be put up tomorrow and emails have been sent to County and District Councillors and Steven Barclay MP.

213/12 PLANNING MATTERS

1. **Planning correspondence -**
 - 1.1 **For information only:**
ECDC - Applications approved: 13/00029/FUL

214/12 FINANCE

1. **Monthly Internal Audit** was carried out by Cllrs GF Frankland and RS Martin.
2. **To approve bills and other items for payment** - Proposed Cllr GF Frankland and seconded Cllr RS Martin. **Resolved unanimously to approve list of payments for cheque number 001022 and BACS payments 075 to 081 for the total sum of £3428.44.**

215/12 PARISH COUNCIL LAND AND ASSETS

1. **Pavilion Working Group – update (Min.199/12.1)** – Cllr Oldfield and the Clerk had attended training workshops on 18/03/13 and found them very informative. The Pavilion Working Group will meet to review the grant application and rejection letter.
2. **Bus shelter adjacent 100 Main Street, Lt Downham – update (Min.199/12.2)** – Cllr Joel had made enquiries about the cost of a new shelter with prices starting from £1900 + fittings and VAT. A similar shelter to the existing will cost £2457 + VAT and a timetable case is approximately £90. The Clerk had confirmation from ECDC that planning permission was not required but consent from County Highways would be needed for work on the highway. Mr & Mrs E Runciman emailed to officially request that the bus shelter be removed from in front of the garden/ building plot. It was agreed that there was nowhere suitable to install a new shelter. **Resolved unanimously that the bus shelter could be removed when the entrance to the building plot is formed.**
The Clerk will inform Cambridgeshire County Council that the shelter is to be removed at some time and that the bus stop sign will need to be erected on a post.
3. **Lt Downham Youth Group – request use of pavilion for summer holiday activities** – The Council agreed to use of the pavilion during the weeks of 5th to 9th and 12th to 16th August.

216/12 PARISH MATTERS

1. **ECDC Conservation Officer – Buildings of Local Interests (Min.200/12.3)** – Cllr Adams-Payne reported from the meeting on 22/03/13. In advance of a six-week public consultation to be held soon, members were asked to suggest any buildings/structures/site/area or landscape that the Parish Council could nominate in the consultation that are considered to have an important role within the local area and contribute to a sense of place and local distinctiveness. Any individual can make nominations during the consultation.

217/12 HIGHWAYS, PARISH PATHS & BYWAYS

1. **Replies re matters reported from previous meetings:**
 - 1.1 **County Highways officers for Little Downham Parish** – Martin Gowler emailed to inform that he was moving to another post within CCC Highways and that Pam Joyce would be taking over as the parish Local Infrastructure Street Officer. Pam Joyce also emailed to introduce herself. Cllr Winters informed that he has spoken to Pam Joyce and has an appointment to meet her at Black Bank Road. He requested a copy of her email.
2. **To report current matters of concern:** None

218/12 REQUEST OF ITEMS FOR FUTURE CONSIDERATION - None

There being no further business, the meeting was closed at 8.15pm.

Signed (Chairman) Date