

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,  
Main Street, Little Downham, on Thursday, 12 May 2016 commencing at 7.40pm.**

**Councillors present:** JL Waters, in the chair, and JW Barker, LEA Joel, RS Martin, MM Oldfield, MAC Seidler, BL Taylor, GH Taylor, and KO Winters. **Clerk:** Mrs J Wardle

**Other attendees:** Dist. Cllr M Bradley and two parishioners.

**9/16 TO RECEIVE APOLOGIES FOR ABSENCE** – Dist. Cllr A Bailey and County Cllr L Dupre.

**10/16 TO RECEIVE DECLARATIONS OF INTEREST**

1. **Cllr LEA Joel** declared a personal interest in item 13/16.1.2 (Application 16/00537/FUL) because she and the applicant work for the same employer, although she does not work with the applicant. (Declaration 018-2016).

**11/16 PUBLIC FORUM** – No comments

**12/16 PARISH COUNCIL VACANCY**

1. **To co-opt new councillor** – The Clerk read out the 'one councillor, one vote' procedure. She reported that two applications were received before the stated deadline and one application was received after the deadline and had been rejected. Cllr Winters asked if the late application could be accepted because of reasons why it had been submitted a day late. He was told no, because the deadline date was specific and it would not be acceptable or fair to the candidates that had submitted their applications on time. The Clerk announced the names of the two candidates and read out their individual reasons for wanting to be a councillor. Following one paper ballot, Mr G Ord received a majority of votes and was duly declared as the new councillor of the Parish Council. Mr Ord was not present. The other applicant was thanked for his interest and attendance. The Clerk will contact Cllr Ord prior to the next meeting.

7.50pm One parishioner left.

7.55pm Dist. Cllr Bradley was thanked for attending and left

**13/16 PLANNING MATTERS**

1. Planning correspondence -
  - 1.1 **16/00413/FUL** Mr & Mrs Jonathan Flude, 27 Cannon Street Little Downham – Two storey side extension – **Resolved** - **Little Downham Parish Council had no concerns regarding this application.**
  - 1.2 **16/00537/FUL** Mr Mick Blakey, Land adjacent to Woodlea, Cophall Drive, Lt Downham – Detached 3 bed dwelling and garage – **Resolved** - **Little Downham Parish Council had no concerns regarding this application.**
  - 1.3 **16/00563/FUL** Mr & Mrs Alan Clarke, Willow Farm, Main Drove, Lt Downham – Replacement dwelling – **Resolved** - **Little Downham Parish Council had no concerns regarding this application.**
  - 1.4 **For information only:**  
ECDC Applications approved: 15/01588/FUL, 16/00163/FUL, 13/00651/NMAA, 16/00366/FUL

**14/16 FINANCE**

1. To approve bills and other items for payment – It was proposed by Cllr GH Taylor and Seconded by Cllr LEA Joel.  
**Resolved unanimously to approve the payments of cheque nos. 001069, 001070 and BACS payments 438 to 447 and direct debits for the total sum of £11505.47**

**15/16 COUNCIL MATTERS**

1. **East Cambs Local Plan Parish Conference on 2<sup>nd</sup> June ECDC Council Chambers** – Cllrs LEA Joel and MM Oldfield volunteered to attend the 2pm session and Cllrs G Taylor and KO Winters volunteered for the 6pm session.
2. **ECDC Parish Conference 12pm on 15 June Arkenstall Centre, Haddenham** - Cllrs MM Oldfield, JL Waters and KO Winters volunteered to attend.

**Non-agenda items:**

1. The Clerk informed that the bus shelter cleaner was not happy that it took him two hours to clean the youth shelter and his equipment due to mud smeared on the shelter and the muddy ground conditions inside the shelter. The Clerk was instructed to discuss a fee with the cleaner and the shelter being cleaned on an ad hoc basis.
2. The Clerk confirmed that the Zipwire would be installed on 23/05/16 and will take three days to complete. It was agreed to hold a formal 'Grand opening' on 28/05/16 at 10.30am. The Clerk will email the school and notify the local papers. Photographs will be taken for Tesco Bags of Help Grant.
3. 'Clean for the Queen' – It was confirmed that the litter picking equipment was booked for the weekend of 21/22 May. It was agreed to meet in Lt Downham Recreation Area at 10am and to clean along Footpath 21 between the Recreation Area and Eagles Lane. The Clerk was asked to inform the Brownies and Guides. Cllr Waters offered to notify the Rainbow Guides. Cllr Joel volunteered to produce posters and put them up on notice boards, in local shop and residents' windows.
4. Members of the Cemetery Working Group arranged to meet at Cllr Water's house on 23/05/16 at 7.30pm. Cllr Joel informed that she had an offer letter from a landowner for the Working Group to discuss.

8.24pm One parishioner left.

**REQUEST OF ITEMS FOR FUTURE CONSIDERATION**

1. Concerns regarding the Downham Feoffees School current status and future provision
2. Conservation Group Report
3. Cemetery Working Group
4. Community Land Trusts

There being no further business, the meeting was closed at 8.30 pm.

Signed ..... (Chairman) Date .....