

LITTLE DOWNHAM PARISH COUNCIL

MINUTES of the Annual General meeting of the Parish Council held in the Village Hall, Little Downham, on Thursday, 14th May 2009 commencing at 7.00pm.

Councillors present: RC Stacey, in the chair, and DA Adams-Payne, DJ Badcock, CM Frankland, EW Hall, RS Martin, M Oldfield, BL Taylor, AJ White and KO Winters.

In attendance: Two parishioners.

APOLOGIES FOR ABSENCE

Apologies were received from Cllr CE Hall, Dist. Cllrs A Bailey, A Goodge and County Cllr P Read.

1/09 ELECTION OF CHAIRMAN

1. It was proposed by Cllr CM Frankland, seconded by Cllr M Oldfield that Cllr RC Stacey be nominated as Chairman. There were no other nominations. A vote taken was unanimous in favour.

RESOLVED: That Cllr RC Stacey be duly elected as Chairman for 2009/10.

Cllr Stacey accepted the position and signed a Declaration of Acceptance as Chairman of Little Downham Parish Council. Thanks were expressed to Cllr Adams-Payne for her work as Chairman.

2/09 ELECTION OF VICE CHAIRMAN

1. It was proposed by Cllr M Oldfield, seconded by Cllr CM Frankland, that Cllr DA Adams-Payne be nominated as Vice Chairman. There were no other nominations. A vote taken was unanimous in favour. Cllr Adams-Payne accepted the position.

RESOLVED: That Cllr Adams-Payne be duly elected as Vice Chairman for 2009/10.

3/09 TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES:

RESOLVED: that the Parish Council Committees be made up of the following members:

1. Admin & Finance Committee – Cllrs DA Adams-Payne, CM Frankland, EW Hall, RS Martin, RC Stacey and KO Winters.
2. Play Area & Recreation Committee – Cllrs DA Adams-Payne, DJ Badcock, CE Hall, M Oldfield, RC Stacey, BL Taylor, AJ White and KO Winters.

4/09 TO APPOINT REPRESENTATIVES ON THE FOLLOWING BODIES:

RESOLVED: that the Parish Council representatives be as follows:

1. Book Café Subcommittee (3) – Cllrs DA Adams-Payne CE Hall and M Oldfield.
2. Downham Parish Conservation Volunteers – Cllrs DA Adams-Payne, CM Frankland, RS Martin, AJ White and KO Winters.
3. Parish Website Working Group – Robin Pearl and Cllr RC Stacey to assist.
4. Village Hall Committee (2) – Cllrs CE Hall and M Oldfield.
5. Youth Action Group (2) – Cllrs DA Adams-Payne and DJ Badcock.

5/09 TO APPOINT MEMBER AS THE FOLLOWING OFFICERS/REPRESENTATIVES

RESOLVED: that the Parish Council representatives be as follows:

1. Staff Appraisal Officer - Cllr RC Stacey
2. Lead Child Protection Officer – Cllr M Oldfield
3. P3 Representative – Cllr KO Winters – (vote result: 6 in favour, 4 against)
4. Neighbourhood Panel Representative – Cllr KO Winters

6/09 TO REVIEW FINANCIAL MATTERS

1. Effectiveness of Internal Audits – reviewed. **RESOLVED: To approve.**
2. Direct Debits reviewed. **RESOLVED: To approve with no amendments.**

7/09 TO APPROVE YEAR END ACCOUNTS 31 MARCH 2009

1. The Accounts were presented to the Council.

RESOLVED: To approve the accounts for year ending 31 March 2009.

8/09 TO REVIEW STATEMENT OF ASSURANCE AND APPROVE ANNUAL RETURN 2008/09

1. The Council completed Section 2. The Internal Auditor's Report was received and noted.

RESOLVED: To Annual Return 2008/09 be duly signed by the Chairman and the Clerk and the Internal Auditor's Report be noted for future consideration.

There being no further business, the meeting was closed at 7.45pm.

Signed Date